

EOM = 12 month employees

Once employees request leave and it is approved it automatically comes from the employees leave balance no matter what the pay period is.

Pay Date	Pay Period/Check Pays	Absences
7/28/16	7/1/16 – 7/31/16	July pay period All approved absences
8/31/16	8/1/16 – 8/30/16	July pay period All approved absences
9/30/16	9/1/16 – 9/30/16	August pay period All approved absences
10/31/16	10/1/16 – 10/31/16	September pay period All approved absences
11/23/16	11/20/16 – 11/30/16	October pay period All approved absences
12/20/17	12/1/16 – 12/31/16	November pay period All approved absences
1/31/17	1/1/17 – 1/31/17	December pay period All approved absences
2/28/17	2/1/17 – 2/28/17	January pay period All approved absences
3/31/17	3/1/17 – 3/31/17	February pay period All approved absences
4/28/17	4/1/17 – 4/30/17	March pay period All approved absences
5/30/17	5/1/17 – 5/31/17	April pay period All approved absences
6/27/17	6/1/17 – 6/30/17	May and June pay period All approved absences