

WCPS Fall 2020 Reopening Plan B

NOTE: Due to regularly changing guidance and directives from federal and state agencies and the Department of Public Instruction, and possible changes in local conditions, this document will be regularly updated and shall be considered an “evolving draft” until further notice.

(For grades K-8)

- Students will be split into two groups. (Approximately 50% of students in each group.)
- Each group attends 2-days per week of face-to-face instruction at school.
- **A-group** attends Monday/Tuesday. **B-group** attends Thursday/Friday. Siblings in grades K-8 are placed in the same group whenever possible to ensure they attend school on the same days and are in remote learning on the same days.
- Wednesday is a full remote instruction day for all students on the traditional calendar. (Schools are cleaned and sanitized. Administrators, teachers, and staff will be on campus to work on lesson planning and provide feedback on student work, participate in professional development and PLCs, and develop, present, and record remote lessons, etc.)
- Classrooms will be set up to accommodate approximately 10-15 students while maintaining 6-ft distancing. Masks will be worn at all times (except for students with documented mask exemptions). Hand sanitizer will be readily available and used frequently throughout the school day. Clear directional and distancing signs and markers will be posted in school hallways and common areas to safely control traffic flow and distancing throughout school buildings.
- Teachers will work with the same set assigned group of students, for face-to-face and remote instruction. Some teacher teams may have shared responsibility for a set group of students in different content areas. In all cases, *whenever feasible* on face-to-face days, children will remain in the classroom, and teachers will rotate to different rooms to work with students.
- All WCPS teachers’ and staff members’ children who are WCPS students in grades K-8 will have the option to attend face-to-face school at their assigned base school on all four AA/BB days.
- On Wednesday (remote days), teachers’ and staff members’ grade K-8 children may come to their parent’s schools (or to their base schools for staff members who do not work in one specific school), and work on remote assignments in mixed-age groupings in work areas that will be monitored by school-assigned staff members. Principals will be responsible for organizing the work areas and staffing for the Wednesday children’s coverage. Children will need to bring all work and laptops, etc. with them, to complete remote work during this time. No face-to-face instruction will be provided on Wednesdays. WCPS staff member parents may also choose to keep and monitor their own children on Wednesdays, if doing so will not interfere with their job duties and performance. NOTE: Most teachers will be attending some required trainings and PLC meetings on Wednesdays, so monitoring their own children may not be realistic. All distancing, mask-wearing, and other health and safety protocols, and WCPS policies and procedures will be enforced at all times. Any staff member’s child who violates WCPS

policies and/or otherwise disrupts the school environment will lose the privilege of attending on remote days. **(No WCPS transportation will be provided for students on Wednesdays.)**

- Students with disabilities will have equal access to the remote instruction provided by WCPS. Remote instruction, for students with disabilities, will be provided in a manner consistent with each student’s individualized education program (IEP) or 504 Plan. At the initial development or a subsequent review or revision of an eligible student’s IEP or 504 Plan, the IEP or 504 Team will consider and include – as appropriate – remote learning day supports for the student. Special needs and other students identified as high academic risk in K-8 may have the option to attend all four face-to-face days. The final decision about having a student attend face-to-face *more* than two days per week, as well as a decision about any transportation needs, will be driven by the unique needs of the child and the specifics of the IEP or 504 Plan. WCPS will make decisions regarding students with disabilities subject to any changes in state and federal guidance and regulations.

NOTE: Community Developmental School Program students at Meadow Lane and at Edgewood will follow the K-8 schedule (above) with the exception that all eligible developmental students will have the option to attend all-four face-to-face days.

NOTE: All Wayne Academy grades 6-12 students will follow the K-8 schedule (above), so that all students at the school are on the same schedule.

NOTE: All Wayne School of Engineering grades 6-12 students will follow the high school model (below)—with the exception that Friday will be the school’s 100% remote instruction day. WCPS staff members whose grade 6-8 children attend WSE, *will* have the option to attend classes every week and to work from the WSE campus only, with some adult monitoring, on Fridays. (No WCPS transportation will be provided for these students on Fridays.)

(For grades 9-12)

- Students will be split into three groups – Group A, B, C
- Groups attend on a three-week cycle, receiving four full days of face-to-face instruction, with two weeks of remote instruction.
- Wednesday is a full remote instruction day for all students on the traditional calendar, and for Goldsboro High School. (Schools are cleaned and sanitized. Administrators, teachers, and staff will be on campus to work on lesson planning and provide feedback on student work, participate in professional development and PLCs, and develop, present, and record remote lessons, etc.)
- NOTE: During the first week of school, each high school group will attend face-to-face for one day of orientation and have four days of remote instruction. This will allow for distribution of technology and materials, doing necessary training, sharing expectations, etc. with all students during the 1st week.
- Students with disabilities will have equal access to the remote instruction provided by WCPS. Remote instruction, for students with disabilities, will be provided in a manner consistent with each student’s individualized education program (IEP) or 504 Plan.

Remote learning day supports shall be considered and included, as appropriate, for a student when an IEP or 504 Plan is initially developed or at a subsequent review or revision of the IEP or 504 Plan. Special needs and other students identified as high academic risk in high school may have the option to attend all weeks in the face-to-face high school rotation. The final decision about having a high school student attend face-to-face *more* than every third week, as well as a decision about any transportation needs, will be driven by the unique needs of the child and the specifics of the IEP or 504 Plan. WCPS will make decisions regarding students with disabilities subject to any changes in state and federal guidance and regulations.

(Alternate Schedules for CIHS Schools - WEMCHS and WSE)

NOTE: Due to the Wayne Community College daily schedule (early closure on Fridays), the reliance of both of these programs on the college for courses, and, the *shared* busses that these two schools run throughout the entire county, both WEMCHS and WSE will use Friday as their full remote day for students.

Wayne Early Middle College High School (Grades 9-12) Plan B Schedule:

- All students will receive face-to-face instruction two days each week.
- Students will be split into two groups by grade to coincide with the days that college classes meet: Group 1 – Grades 9 and 11; Group 2 – Grades 10 and 12.
- **Group 1 (grades 9 and 11)** will receive face-to-face instruction on Mondays and Wednesdays, beginning Wednesday August 12, 2020. College courses for 9th graders will meet on Monday and Wednesday afternoons. Students will receive remote instruction on Tuesdays, Thursdays, and Fridays.
- **Group 2 (grades 10 and 12)** will receive face-to-face instruction on Tuesdays and Thursdays, beginning Thursday August 13, 2020. College courses for 10th graders will meet on Tuesday and Thursday afternoons. Students will receive remote instruction on Mondays, Wednesdays, and Fridays.
- Friday is a full remote instruction day for all students. (WEMCHS will be cleaned and sanitized. Administrators, teachers, and staff will be on campus to work on lesson planning and provide feedback on student work, participate in professional development and PLCs, and develop, present, and record remote lessons, etc.)
- The first day of classes for Wayne Community College is Monday August 17, 2020.
- All provisions for students with IEPs and 504 Plans, (described above) shall be in place at WEMCS, as required.

Please note: WEMCHS students who sign up for the Virtual Learning Program through Wayne County Public Schools will still be required to complete their scheduled Wayne Community College Courses in the format presented by the college: **IN=Internet** – completely online; **T=Traditional** – seated course with 100% face-to-face required; **H=Hybrid/Blended** – combination of face-to-face and online instruction.

Wayne School of Engineering (Grades 6-12) Plan B Schedule:

- Students will be divided into three groups by last name. Groups will attend school face-to-face on Monday, Tuesday, Wednesday, and Thursday on rotating three-week cycles.
 - **Group 1 - A-F** (121 students) will attend Wednesday August 12th orientation.
 - **Group 2 - G-M** (123 students) will attend Thursday August 13th orientation.
 - **Group 3 - N-Z** (122 students) will attend Friday August 14th orientation.Full 4-day week face-to-face instruction will begin with Group 1 on Monday August 17th.
- Friday is a full remote instruction day for all students. (WSE will be cleaned and sanitized. Administrators, teachers, and staff will be on campus to work on lesson planning and provide feedback on student work, participate in professional development and PLCs, and develop, present, and record remote lessons, etc.)
- While the rotation schedule for all groups has been set, some flexibility will be provided for WSE's Plan B students who have internet connectivity issues or other identified challenges with remote instruction. These students may be encouraged to report to the school campus on days outside of their rotation. WSE will work to accommodate any special student, parent, and/or teacher requests, while maintaining all health, safety, and distancing guidelines. WCPS transportation will not be provided for students on any days outside of their assigned face-to-face rotation.
- WSE is planning to run synchronous classes each day, with an eye toward addressing the social emotional learning needs of many students. This means WSE students will be required to participate in some remote classes at specified times.
- Hallways will be designated one way, where this can be accomplished, and WSE's two stairwells will be designated up or down only. High school students will change classes and clear hallways before middle school students change classes.
- Friday remote days will be utilized for teachers and staff to communicate with parents and students, and to make sure each student's needs are being met.
- Teachers' professional learning communities will continue to meet with a focus on instructional practices and assessments, using Canvas and the adaptation and use of Canvas as the LMS.
- Cleaning supplies, provided by the district, will be used daily. Teachers will be responsible for wiping desks after each class.
- The custodians' hours will be modified to a later schedule so the fogging of classrooms can be done without others in the building.
- All provisions for students with IEPs and 504 Plans, (described above) shall be in place at WSE, as required.

Please note: WSE students who sign up for the Virtual Learning Program through Wayne County Public Schools will still be required to complete their scheduled Wayne Community College Courses in the format presented by the college: **IN=Internet** – completely online; **T=Traditional** – seated course with 100% face-to-face required; **H=Hybrid/Blended** – combination of face-to-face and online instruction.

Additional Plan B Information for K-12 WCPS Schools:

- ***Length of the School Day:*** In order to enable teachers to meet the daily needs of their face-to-face and remote students, and still stay within the general confines of their contracted 8-hour workday, the length of the *students'* face-to-face school day will be adjusted (shortened). The length of the staff members' workday will not be impacted by this change, and all teachers and staff will continue to work their fulltime hours. The student-day adjustment will be for all schools, **with the exception of the following schools that already run shorter student-day schedules:**
 - Wayne School of Engineering
 - Wayne Early Middle College High School
 - The Community Developmental School Program at Edgewood
 - The Community Developmental School Program at Meadow Lane

The student-day schedule adjustment is necessary to ensure teachers have adequate time during the week to prepare for, teach, provide feedback, and be in close communication with all students, face-to-face and remotely. The Wednesday all-remote day will assist with this, however, teachers will require some additional school-day time, on face-to-face days, to address the needs of their remote learners. The adjustments will be as follows:

- K-8 students (except Carver Heights), the student day will be shortened by **90 minutes**.
- At Carver Heights, the student day will be shortened by **120 minutes** (Carver Heights has previously been running an extended student day schedule).
- For 9-12 students, the student day will be shortened by **75 minutes**.

A full schedule of start and end time for all WCPS schools under Plan B can be found on the district website at: [Plan B Reopening Information Links](#)

- ***Attendance:*** Attendance will be taken for Plan B students when they are face-to-face at school, and electronically on their assigned remote days. Any student who is not present on their assigned face-to-face day will be marked absent (just like traditional school). Students who do not sign in for electronic attendance on an assigned remote day, will also be marked absent. The only waiver for face-to-face attendance for a Plan B student will be if the student gets a long-term illness or quarantine note from a physician. In these cases, Plan B students will be able to participate from home, until the note expires, and the student is cleared to return to face-to-face instruction. These (extended-illness absence) Plan B students only will be permitted to sign in for attendance remotely, for the term of their physician-mandated absence, and will still be counted present. Within this system, any student who exceeds allowable absences (without a doctor's note) will be treated according to absence policies already in place for Wayne County Public Schools.
- ***Recess:*** Outside recess will be scheduled for small groups of elementary students daily (weather permitting). Middle schools will also try to provide students with outside movement time if feasible. Extended distancing will be reinforced so that students can temporarily remove masks. Use of playground and other shared equipment (balls, jump

ropes, toys, etc.) will not be permitted, in order to maintain required hygiene standards. Schools will try to incorporate fun elements like music and dancing, and other games and activities to encourage movement as a fun and healthy break for students, while keeping everyone safe.

- ***Enhancement Classes:*** Students will have access to some enhancement and enrichment classes and programs (e.g. art, music, drama, band, PE, etc.) though these offerings may be more limited under Plan B, particularly in grades K-8. Enhancement classes may be shorter and/or not offered daily due to the smaller numbers of teachers in these areas, complex scheduling, and the necessary sharing of teachers across the district for both Plan B and Virtual Program students. Some enhancement instruction will also be provided remotely.
- ***Food & Nutrition Services:*** All eligible WCPS students, regardless of their daily or weekly assignment in face-to-face or remote or virtual instruction, will have access to breakfast and lunch. When in face-to-face, meals will be delivered to students in their classrooms whenever possible. In some schools, particularly high schools, it is possible that small numbers of face-to-face students may take meals in the cafeteria, while following all required health and safety protocols. Remote students' families will be able to pick up meals at designated locations. In addition, some limited meal delivery services *may* be available throughout the county. **After August 31st, all students/families will need to know and use their child's food and nutrition number in order to receive meals when students are not in face-to-face attendance.** Details about WCPS' food and nutrition services and plans, and pickup and delivery options during remote learning can be found on the district website at: [Plan B Reopening Information Links](#)
- ***Transportation:*** Requirements for students who ride WCPS busses include the following:
 1. Each day, students boarding busses must have a parent-completed attestation form verifying that their student(s) has not been exposed to Covid-19, has not been diagnosed with Covid-19 or directed to quarantine, and has not exhibited symptoms of Covid-19. The student must display the completed document to the bus driver upon boarding a WCPS school bus. (The student will keep the hard copy form in their possession.) Blank attestation forms will be provided to students each week, for the week ahead. Blank forms can also be printed from the WCPS website.
 2. Students must be wearing a mask when boarding a bus and must wear the mask for the duration of the bus ride.
 3. Students will be seated from the back to the front of the bus, one student per seat (except for siblings from the same household, who may share a seat). Students must sit facing forward and not get up from their seats for the duration of the bus ride.
 4. Students who fail to comply with all required safety protocols may lose their bus rider privileges.

The parent attestation form and school entry protocols, for bus riders, car riders, and students who walk or drive to school can be found on the district website at: [Plan B Reopening Information Links](#)

Health Screening Processes: As described above, students who ride school buses will be required to provide a parent/guardian attestation, completed daily, verifying that the student has not had close contact with a Covid-19 patient, exhibited symptoms, or been personally diagnosed with Covid-19. This attestation form will also be provided to parents who transport their child(ren) to school to expedite the screening protocols in car rider lines. In all cases, students will be required to answer health screening questions (or have questions answered for them by a parent/guardian), and have their temperature checked, prior to being admitted to the school building. Requirements for all students utilizing WCPS transportation services, and expectations for behavior, mask wearing, seating and distancing can be found on the district website at: [Plan B Reopening Information Links](#)

More detailed information about the protocols, procedures, and health and safety, guidelines and requirements that WCPS will follow in implementing Plan B can be found in frequently-updated guidebooks at the following websites:

[Reference Guide for Suspected, Presumptive, or Confirmed Cases of Covid-19 \(K-12\)](#)

[Strong Schools NC Public Health Toolkit \(K-12\)](#)

[Lighting Our Way Forward: NC Guidebook for Reopening Public Schools](#)

[CDC: Preparing K-12 School Administrators for a Safe Return to School](#)

WCPS district leaders have created a document that provides answers to frequently cited concerns and questions about School Reopening and Plan B. For access to this document, please go to the following link: [Plan B Reopening Information Links](#)

All existing state and WCPS policies and guidelines that are not overridden by Covid-19 emergency requirements and guidelines remain in force for all WCPS students and staff members.

WCPS' Board of Education reserves the right to modify [Plan B](#) or revert to a full [Plan C](#) remote model, or a [Plan A](#) full face-to-face model, as conditions and/or state mandates require.

Beginning of the Year Student Activities and Competencies

WCPS Administrators and teachers have developed sample guides listing activities and competencies that teachers and students in grades K-12 will be addressing in their face-to-face classrooms, at the start of school year, before work and instruction begins on core academics. We anticipate that this work will take up the bulk of the first 2 to 3 weeks of most students' face-to-face classroom time. Samples of the guides for elementary, middle, and high school students are available on the WCPS website here: [Plan B Reopening Information Links](#)